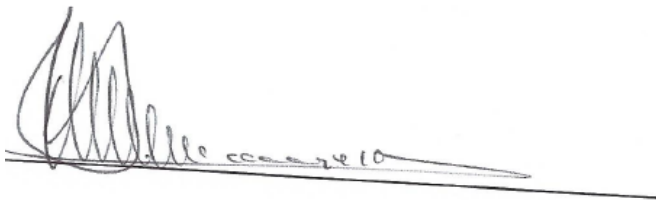


As the Mayor of Ga-Segonyana Local Municipality, I hereby approve this document as the Revised Service Delivery and Budget Implementation Plan (SDBIP) of this municipality and thus constituting the Annual Plan for the Municipality for the financial year 2018/19.

A handwritten signature in black ink, appearing to read 'Neo Masegela', written over a horizontal line.

Date: 28 February 2019

**NEO MASEGELA
MAYOR**

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1. Legislative Framework

Section 1 of the Municipal Finance Management Act (No.56 of 2003) defines the SDBIP as:

“a detailed plan approved by the mayor of a municipality in terms of section 53 (1)(c)(ii) for implementing the municipality’s delivery of services and the execution of its annual budget and which must include (as part of the top layer) the following:

- a. projections for each month of-
 - i. revenue to be collected, by source; and
 - ii. operational and capital expenditure, by vote;
- b. Service delivery targets and performance indicators for each quarter”.

In developing a good performance management tool for the municipality, the IDP is drafted, the budget is drafted and the service delivery and budget implementation plan (SDBIP) is developed in order to put into effect the budget. The SDBIP is a monitoring and implementation tool that is the vital link between the Mayor, Council and Administration as it facilitates the process for holding management accountable for its performance. The SDBIP quantifies the strategic objectives as highlighted in the budget to measurable outcomes. It is then, that as a monitoring tool, the Mayor and Council are able to monitor the performance of Senior Managers and the Community is able to monitor the municipality.

Adherence to this SDBIP will ensure that the objectives set out in the budget are achieved and hence the objectives and goals identified in the IDP will be realised, thus ensuring service delivery and that the municipality meets the needs of the community.

The Ga-Segonyana Local Municipality SDBIP is established in terms of the Municipal Systems Act 32 of 2000 and compliance is further mandated by the following pieces of legislation to budget and deliver services to the community of Ga-Segonyana Local Municipality;

Frequent and Nature of Report	Mandate	Recipient
Monthly reporting on actual revenue targets and spending against budget no later than 10 working days after the end of each month	Section 71 of the MFMA	National Treasury
Quarterly progress report	Section 41 (1) (e) of the Systems Act, Section 166 (2) (a) (v) and (vii) of the Municipal Management Finance Act (MFMA) and Regulation 7 of Municipal Planning and Performance Management Regulations.	1. Municipal Manager 2. Mayor 3. EXCO 4. Audit Committee 5. National Treasury
Mid-year performance assessment	Section 13 (2) (a) of Municipal Planning and Performance Management Regulations 2001.	1. Municipal Manager 2. Mayor

Frequent and Nature of Report	Mandate	Recipient
		3. EXCO 4. Council 5. Audit Committee 6. National Treasury 7. Provincial Government
Annual report (to be tabled before Council by 31 January (draft and approved / published)	Sections 121 and 127 of the MFMA, as read with Section 46 of the Systems Act and Section 6 of the Systems Amendment Act.	1. Mayor 2. EXCO 3. MPAC 4. Council 5. Audit Committee 6. Auditor-General 7. National Treasury 8. Provincial Government 9. Local Community

2. Timing and Methodology

“Section 69 (3) (a) of the MFMA requires the accounting officer (Municipal Manager) to submit draft SDBIP and annual performance agreements for the municipal manager and all senior managers, as required in terms of section 57 (1) (b) of the Municipal Systems Act. These should be submitted to the mayor not later than 14 days after the approval of the annual budget. The Mayor in accordance with section 53 (3) (a) & (b) of the MFMA must not later than 14 days after the approval of the SDBIP ensure that the revenue and expenditure projections for each month and service delivery targets and performance indicators for each quarter, as set out in the SDBIP are made public. In the light of this statement must also ensure that the performance agreements of the municipal manager, senior managers and any other categories of officials as may be prescribed, are also made public. Copies of such performance agreements must be submitted to the Council and MEC for local government in the province”.

These are the legal requirements and deadline limits to assist a municipality to comply with the law-however, best practice suggests that this be done earlier by municipalities, starting with senior managers to draw up their second layer departmental SDBIPs in the early stages of the planning and budget preparation process in line with the strategic direction set in the IDP. The mayor and municipal manager should lead this process.

The municipality should ideally publish its draft SDBIP with its draft budget, or soon after as supporting documentation to assist its budget hearings process normally held at the end of March or in April.

It should be noted that it is up to the municipality to determine extra detail, and whether they wish to bring forward their deadlines for submission and approval. A municipality could also opt to have a high

level SDBIP complete with ward break-downs for tabling and publication, but may also in addition make available lower layer departmental SDBIPs and other information as requested by Council.

With careful planning of the budget process it may be possible for the Mayor to approve the SDBIP in less than 7 days after the council approves the budget. Legally, to take account of possible revisions to the budget, the Act allows for this to occur not later than 28 days after budget approval.

The SDBIP is a key management, implementation and monitoring tool, which provides operational content to the end-of-year service delivery targets, set in the budget and IDP. It determines the performance agreements for the municipal manager and all top managers, whose performance can then be monitored through Section 71 and 72 reports, and evaluated through the annual report process.

3. SDBIP Cycle

The SDBIP process comprises the following stages, which forms part of a cycle:

Planning: During this phase the SDBIP process Plan is developed, to be tabled with the IDP Process Plan. SDBIP related processes e.g. workshop schedules distribution of circulars and training workshops, are also reviewed during this phase.

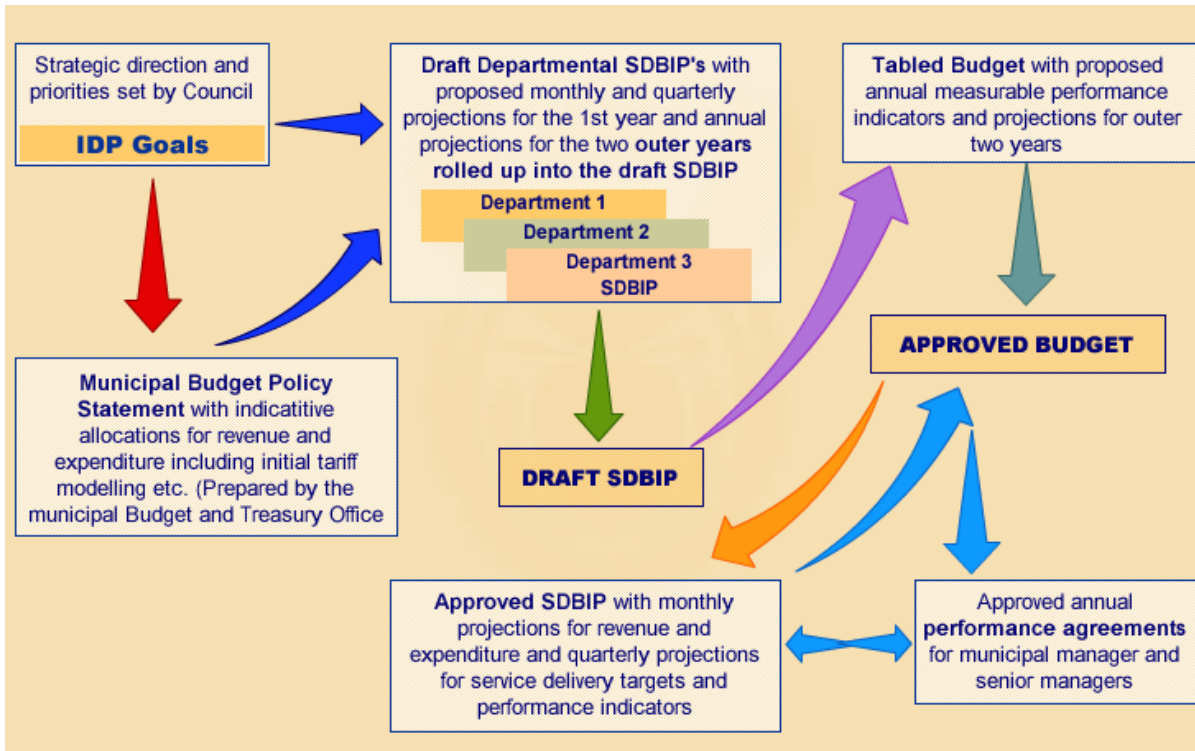
Strategizing: During this phase the IDP is reviewed and subsequent SDBIP programmes and projects for the next 5 years based on local, provincial and national issues, previous year's performance and current economic and demographic trends etc.

Tabling: Consultation with the community and stakeholders of the IDP on the SDBIP is done through budget hearings and formal local, provincial and national inputs or responses are also considered in developing the final document.

Adoption: The Mayor approves the SDBIP no later than 28 days after the adoption of the Municipality's budget.

Publishing: The adopted SDBIP is made public and is published on the Council's website.

The process for preparing and approving the SDBIP, as depicted in the MFMA Circular No.13, is diagrammatically summarised as follows:



4. The SDBIP as a Monitoring and Reporting Tool

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal Administration. Various reporting requirements are outlined in the MFMA and both the Mayor and the Accounting officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which the MFMA requires. These reports then allow the Council to monitor the implementation of Service Delivery Programs and Initiatives across the Municipality boundaries.

4.1 Quarterly Reporting

Section 52 (d) of the MFMA compels the Mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

4.2 Mid-Year Reporting

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting.

The Accounting Officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- ✓ The monthly statements referred to in section 71 of the first half of the year;
- ✓ The municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the Service Delivery and Budget Implementation Plan;
- ✓ The past year's annual report, and progress on resolving problems identified in the annual report; and,

The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities. Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP.

The SDBIP is also a living document and may be modified based on the mid-year performance review. The SDBIP remains a kind of contract that holds the Ga-Segonyana Local Municipality accountable to the community.

5. Monthly Projections of Revenue to be collected for each source

NC452 Ga-Segonyana - Supporting Table SB15 Adjustments Budget - monthly cash flow - 31 January 2019

Monthly cash flows	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Cash Receipts By Source	1															
Property rates		5 858	4 727	4 937	3 378	2 732	1 310	3 451	2 937	2 378	2 532	1 310	184	35 734	47 080	49 669
Service charges - electricity revenue		8 173	7 194	6 355	7 731	6 231	7 376	9 358	6 172	7 402	7 349	7 367	3 025	83 734	105 444	112 298
Service charges - water revenue		1 630	1 391	1 281	1 495	2 005	1 039	2 889	816	1 122	1 949	1 936	3 236	20 789	25 251	26 640
Service charges - sanitation revenue		849	785	705	745	831	488	1 259	457	938	650	688	481	8 876	7 318	7 720
Service charges - refuse		510	444	473	457	536	335	810	795	791	795	694	889	7 530	8 268	8 723
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		64	41	5	70	75	96	66	5	70	75	96	(4)	658	807	851
Interest earned - external investments		249	502	393	276	216	210	42	393	276	216	210	9	2 992	3 153	3 327
Interest earned - outstanding debtors		452	455	664	533	518	550	518	564	533	518	550	3 153	8 907	9 275	9 785
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines, penalties and forfeits		23	10	23	19	38	66	11	23	30	38	66	1 158	1 503	7 387	7 794
Licences and permits		220	172	226	111	322	240	157	226	111	322	240	331	2 678	6 037	6 369
Agency services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer receipts - operational		54 869	2 465	-	-	1 261	47 185	-	300	35 474	-	-	24 499	166 052	165 068	182 681
Other revenue		579	296	(4)	288	215	292	128	2 589	288	3 665	292	16 797	25 427	9 726	10 261
Cash Receipts by Source		73 476	18 482	14 957	15 103	14 981	59 186	18 688	15 276	49 414	18 109	13 449	53 760	364 880	394 815	426 119
Other Cash Flows by Source																
Transfers receipts - capital		40 703	-	-	14 500	-	15 000	-	-	17 098	-	-	7 131	94 432	94 893	-
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Short term loans		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current debtors		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Receipts by Source		114 179	18 482	14 957	29 603	14 981	74 186	18 688	15 276	66 512	18 109	13 449	60 891	459 311	489 708	426 119
Cash Payments by Type																
Employee related costs		7 800	7 472	8 839	8 646	7 146	9 418	8 997	8 839	8 646	7 146	9 418	22 595	114 963	140 015	-
Remuneration of councillors		737	534	534	729	728	788	530	534	729	728	768	2 205	9 524	10 591	-
Finance charges		9	9	9	9	8	1 392	308	9	9	8	1 392	3 000	6 164	6 020	-
Bulk purchases - Electricity		10 871	12 248	12 214	6 805	7 735	7 813	7 909	12 214	6 805	7 735	7 813	(19 900)	80 261	89 248	-
Bulk purchases - Water & Sewer		10 000	-	-	5 559	-	2 366	2 366	-	5 559	-	2 366	(3 526)	24 691	27 590	-
Other materials		110	155	783	674	188	371	316	783	674	188	371	6 202	10 817	9 220	-
Contracted services		2 840	1 823	3 572	4 736	2 066	3 810	3 795	3 572	4 736	2 066	3 810	14 829	51 654	47 854	-
Transfers and grants - other municipalities		-	-	-	-	-	-	-	-	-	-	-	55	55	56	-
Transfers and grants - other		1	5	2	2	1	12	-	2	2	1	12	(39)	-	-	-
Other expenditure		1 152	4 126	4 176	2 101	3 572	4 198	1 973	4 176	2 101	3 572	4 198	11 821	47 164	44 893	-
Cash Payments by Type		33 520	26 371	30 131	29 261	21 443	30 149	26 193	30 131	29 261	21 443	30 149	37 241	345 294	375 487	-
Other Cash Flows/Payments by Type																
Capital assets		-	7 557	10 935	5 530	20 704	14 405	1 025	7 557	10 935	5 530	5 530	8 150	97 857	94 893	-
Repayment of borrowing		16	16	16	16	17	795	16	16	16	16	16	(957)	-	-	-
Other Cash Flows/Payments		4 720	-	1 713	1 538	-	-	-	-	1 713	1 538	1 538	(12 760)	-	-	-
Total Cash Payments by Type		38 257	33 944	42 794	36 346	42 164	45 348	27 235	37 703	41 925	28 528	37 233	31 675	443 151	470 380	-
NET INCREASE/(DECREASE) IN CASH HELD		75 922	(15 462)	(27 837)	(6 743)	(27 183)	28 838	(8 548)	(22 428)	24 586	(10 418)	(23 784)	29 216	16 160	19 328	426 119
Cash/cash equivalents at the monthly year beginning:		11 688	87 610	72 148	44 311	37 568	10 385	39 223	30 676	8 248	32 834	22 416	(1 368)	11 688	27 848	47 176
Cash/cash equivalents at the monthly year end:		87 610	72 148	44 311	37 568	10 385	39 223	30 676	8 248	32 834	22 416	(1 368)	27 848	27 848	47 176	473 295

6. Monthly Projections of Expenditure (Operating and Capital) and revenue for each source

NC452 Ga-Segonyana - Supporting Table SB12 Adjustments Budget - monthly revenue and expenditure (municipal vote) - 31 January 2019

Description	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue by Vote																
Vote 1 - Vote 1: Executive & Council		530	530	530	530	530	530	530	530	530	530	530	530	6 360	6 875	7 253
Vote 2 - Vote 2: FINANCE AND ADMINSTR		5 506	5 506	5 506	5 506	5 506	5 506	9 227	9 227	9 227	9 227	9 227	9 227	88 398	69 985	74 119
Vote 3 - Vote 3: COMMUNITY AND SOCIAL		896	896	896	896	896	896	1 496	1 496	1 496	1 496	1 496	1 496	14 346	3 261	3 085
Vote 4 - Vote 4: SPORTS & RECREATION		1 003	1 003	1 003	1 003	1 003	1 003	403	403	403	403	403	403	8 432	1 567	1 653
Vote 5 - Vote 5: PUBLIC SAFETY		42	42	42	42	42	42	42	42	42	42	42	42	501	527	556
Vote 6 - Vote 6: PLANNING AND DEVELOPM		1 214	1 214	1 214	1 214	1 214	1 214	380	380	380	380	380	380	9 565	15 136	16 303
Vote 7 - Vote 7: ROAD TRANSPORT		4 242	4 242	4 242	4 242	4 242	4 242	3 370	3 370	3 370	3 370	3 370	3 370	45 670	57 570	69 478
Vote 8 - Vote 8: ENVIRONMENTAL PROTE		26	26	26	26	26	26	26	26	26	26	26	26	307	323	341
Vote 9 - Vote 9: ENERGY SOURCES		12 489	12 489	12 489	12 489	12 489	12 489	12 266	12 266	12 266	12 266	12 266	12 266	148 529	160 309	186 667
Vote 10 - Vote 10: WATER MANAGEMENT		5 856	5 856	5 856	5 856	5 856	5 856	5 940	5 940	5 940	5 940	5 940	5 940	70 775	155 615	105 234
Vote 11 - Vote 11: WASTE WATER MANAG		5 648	5 648	5 648	5 648	5 648	5 648	6 232	6 232	6 232	6 232	6 232	6 232	71 282	34 110	25 284
Vote 12 - Vote 12: WASTE MANAGEMENT		2 320	2 320	2 320	2 320	2 320	2 320	2 489	2 489	2 489	2 489	2 489	2 489	28 859	29 348	30 962
Vote 13 - Vote 13: Other		6	6	6	6	6	6	6	6	6	6	6	6	68	72	76
Vote 14 - NULL		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - NULL		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Revenue by Vote		39 777	39 777	39 777	39 777	39 777	39 777	42 405	42 405	42 405	42 405	42 405	42 405	493 091	534 698	521 012
Expenditure by Vote																
Vote 1 - Vote 1: Executive & Council		1 181	1 181	1 174	1 174	1 174	1 174	1 292	1 292	1 292	1 292	1 292	1 292	14 808	14 941	15 763
Vote 2 - Vote 2: FINANCE AND ADMINSTR		12 556	12 556	12 563	12 563	12 563	12 563	13 981	13 981	13 981	13 981	13 981	13 981	159 247	159 148	168 185
Vote 3 - Vote 3: COMMUNITY AND SOCIAL		845	845	845	845	845	845	640	640	640	640	640	640	8 909	11 191	11 472
Vote 4 - Vote 4: SPORTS & RECREATION		712	712	712	712	712	712	559	559	559	559	559	559	7 626	9 008	9 504
Vote 5 - Vote 5: PUBLIC SAFETY		271	271	271	271	271	271	189	189	189	189	189	189	2 759	3 422	3 611
Vote 6 - Vote 6: PLANNING AND DEVELOPM		1 606	1 606	1 606	1 606	1 606	1 577	1 574	1 574	1 574	1 574	1 574	1 574	19 051	19 097	20 482
Vote 7 - Vote 7: ROAD TRANSPORT		1 733	1 733	1 733	1 733	1 733	1 733	1 550	1 550	1 550	1 550	1 550	1 550	19 697	21 919	23 125
Vote 8 - Vote 8: ENVIRONMENTAL PROTE		16	16	16	16	16	16	15	15	15	15	15	15	186	202	213
Vote 9 - Vote 9: ENERGY SOURCES		7 906	7 906	7 906	7 906	7 906	7 906	8 375	8 375	8 375	8 375	8 375	8 375	97 683	100 134	105 642
Vote 10 - Vote 10: WATER MANAGEMENT		2 480	2 480	2 480	2 480	2 465	2 465	2 382	2 382	2 382	2 382	2 382	2 382	29 140	31 367	33 092
Vote 11 - Vote 11: WASTE WATER MANAG		1 331	1 331	1 331	1 331	1 346	1 375	1 435	1 435	1 435	1 435	1 435	1 435	16 651	16 834	17 759
Vote 12 - Vote 12: WASTE MANAGEMENT		1 152	1 152	1 152	1 152	1 152	1 152	1 074	1 074	1 074	1 074	1 074	1 074	13 357	14 574	15 376
Vote 13 - Vote 13: Other		4	4	4	4	4	4	5	5	5	5	5	5	55	47	50
Vote 14 - NULL		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - NULL		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure by Vote		31 792	31 792	31 792	31 792	31 792	31 792	33 069	33 069	33 069	33 069	33 069	33 069	389 169	401 886	424 274
Surplus/ (Deficit)		7 985	7 985	7 985	7 985	7 985	7 985	9 336	9 336	9 336	9 336	9 336	9 336	103 923	132 812	96 737

7. Monthly Capital Expenditure

NC452 Ga-Segonyana - Supporting Table SB16 Adjustments Budget - monthly capital expenditure (municipal vote) - 31 January 2019

Description - Municipal Vote	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21	
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	
R thousands																	
Multi-year expenditure appropriation																	
Vote 1 - Vote 1 : Executive & Council	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Vote 2 : FINANCE AND ADMINISTRATION		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 3 - Vote 3 : COMMUNITY AND SOCIAL SERVICES		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 4 - Vote 4 : SPORTS & RECREATION		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 5 - Vote 5 : PUBLIC SAFETY		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 6 - Vote 6 : PLANNING AND DEVELOPMENT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 7 - Vote 7 : ROAD TRANSPORT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 8 - Vote 8 : ENVIRONMENTAL PROTECTION		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 9 - Vote 9 : ENERGY SOURCES		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 10 - Vote 10 : WATER MANAGEMENT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 11 - Vote 11 : WASTE WATER MANAGEMENT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 12 - Vote 12 : WASTE MANAGEMENT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - Vote 13 : Other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - NULL		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - NULL		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Multi-year expenditure sub-total	3	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Single-year expenditure appropriation																	
Vote 1 - Vote 1 : Executive & Council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Vote 2 : FINANCE AND ADMINISTRATION		177	177	207	207	207	207	120	120	120	120	120	120	120	1 901	-	-
Vote 3 - Vote 3 : COMMUNITY AND SOCIAL SERVICES		633	633	633	633	633	633	1 227	1 227	1 227	1 227	1 227	1 227	1 227	11 159	398	7 000
Vote 4 - Vote 4 : SPORTS & RECREATION		987	987	987	987	987	987	262	262	262	262	262	262	263	7 495	-	-
Vote 5 - Vote 5 : PUBLIC SAFETY		24	24	24	24	24	24	(12)	(12)	(12)	(12)	(12)	(12)	(12)	70	26 823	21 894
Vote 6 - Vote 6 : PLANNING AND DEVELOPMENT		120	120	120	120	120	120	31	31	31	31	31	31	31	905	-	-
Vote 7 - Vote 7 : ROAD TRANSPORT		2 527	2 527	2 527	2 527	2 527	2 527	2 527	2 527	2 527	2 527	2 527	2 527	2 527	30 327	14 462	23 824
Vote 8 - Vote 8 : ENVIRONMENTAL PROTECTION		6	6	6	6	6	6	(6)	(6)	(6)	(6)	(6)	(6)	(6)	-	-	-
Vote 9 - Vote 9 : ENERGY SOURCES		83	1 811	1 811	510	510	510	(706)	(706)	(706)	(706)	(706)	(706)	(706)	1 000	3 200	2 500
Vote 10 - Vote 10 : WATER MANAGEMENT		985	985	985	985	985	985	901	901	901	901	901	901	901	11 317	93 474	39 675
Vote 11 - Vote 11 : WASTE WATER MANAGEMENT		2 807	2 807	2 807	2 807	2 807	2 807	2 807	2 807	2 807	2 807	2 807	2 807	2 807	33 683	1 526	-
Vote 12 - Vote 12 : WASTE MANAGEMENT		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 13 - Vote 13 : Other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 14 - NULL		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 15 - NULL		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total	3	8 348	10 075	10 105	8 804	8 804	8 804	7 153	7 153	7 153	7 153	7 153	7 153	7 153	97 857	139 884	94 893
Total Capital Expenditure	2	8 348	10 075	10 105	8 804	8 804	8 804	7 153	7 153	7 153	7 153	7 153	7 153	7 153	97 857	139 884	94 893

8. Detailed capital per Ward

PROGRAMME / FOCUS AREA	Ward	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Roads and Storm Water /Pietbos	7			R 452 300.00		R 575 200.36	R 452 003.10	R 906 266.36	R 171 954.11				
Roads and Storm water / Ncweng	12			R 554 023.00	R 685 554.00	R 1 253 602.00	R 354 062.00	R 1 654 003.36	R 2 165 036.00	R 2 445 700.30	R 1 126 036.00	R 665 036.00	R 471 035.27
Roads and Storm water/Bankhara Bodulong	2	R 3 011 283.37	R 2 942 500.00	R 1 902 365.00	R 1 402 300.00	R 640 023.00		R 530 220.00	R 1 684 741.65	R 1 124 555.00	R 852 200.00	R 660 000.00	R 368 321.37
Sanitation	12, 4			R 4 565 098.77	R 865 472.00	R 1 105 033.20	R 1 150 023.00	R 942 002.35	R 881 724.46		R 654 712.00	R 650 053.63	R 547 163.60
Parks, sport grounds and commonage	7			R 654 053.00		R 854 000.00	R 1 245 000.00	R 1 403 600.00	R 745 006.00	R 1 650 035.00	R 1 007 553.95		
Parks, sport grounds and commonage	3			R 852 363.00	R 1 254 200.00	R 454 200.00		R 2 145 000.00	R 1 865 402.30	R 1 450 223.30	R 1 378 411.40	R 1 145 200.00	
Water Supply and Maintenance/ Batharos	8,10 and 14			R 625 036.00		R 655 820.00	R 235 063.00		R 2 154 036.00	R 2 230 365.00	R 1 425 036.00	R 1 354 025.00	R 921 588.07
Maintenance of waste water Mothibistad	3			R 456 203.00	R 516 895.00	R 1 124 650.00			R 2 245 365.00	R 2 964 585.00	R 1 167 267.80	R 1 023 625.00	R 955 225.00
Maintenance of waste water Kuruman	1			R 946 526.00	R 3 864 526.00	R 2 214 562.00	R 1 136 252.00	R 1 264 586.00	R 4 245 866.00	R 3 296 550.00	R 2 936 660.00	R 1 865 003.00	R 1 458 362.64

9.

Focus Area: Institutional Development and Organisational Development								Quarterly Targets				Adjusted Budget	Portfolio of Evidence	
Strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter			
Municipal Capacity and Infrastructure Development	To integrate management system in order to provide consolidated and accurate information	Corporate Services	KPI 1 Number of fraud and corruption prevention awareness campaign conducted by the 30 June 2019	Output	Number	1	1			1		Operational	Attendance Registers, agenda and the programme	
			KPI 2 Total number of litigation cases attended to expressed as a % of total number of litigations submitted by 30 June 2019	Output	%	2 reports on number of litigations submitted to the Accounting Officer	80%	80%	80%	80%	80%	R 2 000 000.00	Summary reports and case documents	
			KPI 3 Number of contracts/SLAs signed expressed as % of the total number of service providers appointed by 30 June 2019	Output	%	100%	100%	100%	100%	100%	100%	100%	Operational	List of all service Providers, appointment letters and signed contractors/SLA
			KPI 4 Number of lease agreements signed expressed as % of number of tenants by 30 June 2019	Output	%	54%	100%	100%	100%	100%	100%	100%	Operational	Lease of agreements and List of tenants
			KPI 5 Number of by-laws public awareness campaigns conducted by 31 March 2019	Output	Number	1	1			1			Operational	Attendance register, agenda and copies by-laws
Municipal Capacity and Infrastructure Development	To ensure that the socio- needs of employees are met	Corporate Services	KPI 6 Number of employee wellness campaigns conducted by 30 June 2019	Output	Number	4	2		1		1	R 150 000.00	programmes, attendance registers, invitations and Notices	
			KPI 7 Number of employment equity reports submitted to the Department of labour by 31st January 2019	Output	Number	1	1			1		Operational	Employment Equity Report and acknowledgement letter from the Department of Labour	

Focus Area: Institutional Development and Organisational Development								Quarterly Targets				Adjusted Budget	Portfolio of Evidence	
Strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter			
Municipal Capacity and Infrastructure Development	To ensure labour peace and productivity by maintaining continuous engagements with staff or organised labour	Corporate Services	KPI 8 Number of works skill plan developed and submitted to LGSETA by 30th April 2019	Output	Number	1	1				1	Operational	Work Skills Plan Report and acknowledgement letter from LGSETA	
			KPI 9 Number of employees trained by 30 June 2019	Output	Number	85	108					108	R 150 000.00	Annual Training Reports
			KPI 10 Number of LLF meetings held by 30 June 2019	Output	Number	4	4	1	1	1	1	1	Operational	Attendance registers, agenda, minutes
			KPI 11 Number of grievance cases attended to within 30 days expressed as % of grievance cases received by 30 June 2019	Output	Number	4 Reports on number of grievance cases attended to	100%	100%	100%	100%	100%	100%	Operational	Grievance forms, attendance registers
			KPI 12 Number of disciplinary cases finalised within 90 days expressed as a % of total disciplinary cases received by 30 June 2019	Output	Number	4 reports on disciplinary cases finalised within 90 days	100%	100%	100%	100%	100%	100%	Operational	Sanction and attendance registers
	To ensure that there is a healthy and safe workforce by implementing provisions of the Occupational Health and Safety Act	Corporate Services	KPI 13 Number of Occupational Health and Safety Training conducted by 30 June 2019	Output	Number	2	2		1			1	Operational	Training manuals, programmes and attendance registers

Focus Area: Institutional Development and Organisational Development								Quarterly Targets				Adjusted Budget	Portfolio of Evidence
Strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		
Municipal Capacity and Infrastructure Development	Adherence to the skills development Act and related regulations at all times		KPI 14 Number of Section 54A Manager, Section 56 Manager, SCM Manager and Finance Mid-level managers meeting the minimum competency level expressed as a % of total number of Section 54A, Section 56 Managers, SCM Manager and Finance Mid-level managers employed by 30 June 2019	Output	%	100%	100%				100%	R 800 000.00	Minimum competency level results and report, Qualifications and a list of Section 54A Manager, Section 56 Manager, SCM Manager and Finance Mid-level managers.
Municipal Capacity and Infrastructure Development	To support the flow and access of information and develop and maintain ICT infrastructure	Corporate Services	KPI 15 Number of ICT queries/Incidents attended to within 24 hours expressed as a % of total number of requests received by 30 June 2019	Output	Number	90%	100%			100%	100%	Operational	ICT queries/incident register and Support tickets
			KPI 16 Number of ICT queries/Incidents resolved within 72 hours expressed as a % of total number of incidents/quires attended to by 30 June 2019	Output	Number	70%	90%			90%	90%	Operational	Incident Management report
			KPI 17 Number of ICT security breaches that occurred by 30 June 2019	Output	Number	0	0			0	0	Operational	Exception reports
			KPI 18 Reports of MFMA section 75 documents uploaded on the Municipal website 30 June 2019	Output	Number	4 reports	4 reports	1	1	1	1	Operational	Screenshots of uploads, Log of uploads, submission register and a list of section 75 documents uploaded
	KPI 19 Number of records storage inspections conducted by registry by 30 June 2019		Output	Number	0	4 inspections	1	1	1	1	Operational	Inspection report, Checklist	
	To develop and maintain centralised records management system												

Focus Area: Local Economic Development														
strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Adjusted Budget	Portfolio of Evidence	
Create a conducive environment for prosperous investment	To create a platform for economic growth opportunities and job creation through continuous promotion of Ga-Segonyana as an ideal investment destination	Corporate Services	KPI 20 Number of informal traders issued with operating licencing expressed as a % of application received by 30 June 2019	Output	Number	0	100%	100%	100%	100%	100%	Operational	License approved listing	
			KPI 21 Number of businesses inspected for compliance by 30 June 2019	Output	Number	149	160	40	40	40	40	Operational	License approved listing	
			KPI 22 Number of SMMEs trainings held by 30 June 2019	Output	Number	4	4	1	1	1	1	Operational	Programmes and attendance register	
			KPI 23 Revenue generated from the Caravan Park by 30 June 2019	Output	R	R 221 045.00	R 100 000.00					R 100 000.00	Operational	Proof of payments and reports, Visitors' register
			KPI 24 Revenue generated from the 1st eye by 30 June 2019	Output	R	R 112 944.00	R 80 000.00					R 80 000 .00	Operational	Proof of payments and reports,
			KPI 25 Revenue generated from the Municipal halls by 30 June 2019	Output	R	R 108 078.00	R 70 000.00					R 70 000.00	Operational	Proof of payments and reports, Visitors' register
			KPI 26 Number of tourism awareness campaigns conducted by 30 June 2019	Output	R	4	8	2	2	2	2	Operational	Programmes and attendance register	

Focus Area: Good governance and Public Participation													
strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Adjusted Budget	Portfolio of Evidence
Foster Participative Cohesion and Collaboration	Dissemination of information to the community and stakeholders on daily issues that affect community on the grounds and when needed	Corporate Services	KPI 27 Number of external new letters developed and published by 30 June 2019	Output	Number	0	2		1		1	R 45 000.00	2 copies of external newsletter
	Annually allow communities to make inputs on service delivery issues	Corporate Services	KPI 28 Number of Imbizos held by 30 June 2019	Output	Number	0	2		1		1	Operational	Programmes and attendance register
	HIV/AIDS and other communicable diseases.	Corporate Services	KPI 29 Number of children's programmes held by 30 June 2019	Output	Number	4 programmes held	4	1	1	1	1	R 500 000.00	Programmes and attendance register
			KPI 30 Number of HIV/AIDS programmes held by 30 June 2019	Output	Number	4 programmes held	4	1	1	1	1		Programmes and attendance register
			KPI 31 Number of youth programmes held by 30 June 2019	Output	Number	4 programmes held	4	1	1	1	1		Programmes and attendance register
			KPI 32 Number elderly person's programmes held by 30 June 2019	Output	Number	4 programmes held	4	1	1	1	1		Programmes and attendance register
			KPI 33 Number of gender awareness programmes held by 30 June 2019	Output	Number	4 programmes held	4	1	1	1	1		Programmes and attendance register
			KPI 34 Number of disability wellness programmes held by 30 June 2019	Output	Number	4 programmes held	4	1	1	1	1		Programmes and attendance register
			KPI 35 Number of youth council meetings held by 30 June 2019	Output	Number	4 youth council meetings held	4	1	1	1	1		Programmes and attendance register

Focus Area: Good governance and Public Participation													
strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Adjusted Budget	Portfolio of Evidence
Foster Participative Cohesion and Collaboration	Continuously allow communities to make inputs on service delivery issues through ward committees	Corporate Services	KPI 36 Number of meetings held per ward committee by 30 June 2019	Output	Number	4 meetings held per ward committee	12 meetings per ward committee	3 meetings per ward committee	3 meetings per ward committee	3 meetings per ward committee	3 meetings per ward committee	Operational	Programmes and attendance register
			KPI 37 Number of capacity training conducted for ward committee members by 30 June 2019	Output	Number	1	1				1	Operational	Programmes and attendance register

Focus Area: Basic Service Delivery and Infrastructure Development								Quarterly Targets				Adjusted Budget	Portfolio of Evidence
strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		
Develop and maintain infrastructural community services	To continuously comply to national building act and regulations	Infrastructure Services	KPI 38 % of building completion certificates issued within 30 days by 30 June 2019	Output	%	4 reports on building completion certificates issued	100% of completion certificates issued.	100%	100%	100%	100%	Operational	Building plans applications and building completion certificates
			KPI 39 Number of notices served expressed as a % of contraventions reported by 30 June 2019	Output	%	1 report on building contraventions notices served. (15 contravention notices served)	100% of contraventions reported	100%	100%	100%	100%	Operational	Contravention report register, notices served
			KPI 40 Number of building plans assessed within 30 days expressed as a % of total applications received by 30 June 2019	Output	%	19 building plans assessed within 30 days	100% of applications assessed within 30 days	100%	100%	100%	100%	Operational	Building plans, building plans application register and proof of assessment
Develop and maintain infrastructural community services	Provision of basic level of services to 50 households in 2018/2019 Financial Year	Infrastructure Services	KPI 41 Number of households provided with electricity connections expressed as a % of applications received by 30 June 2019	Output	%	1 report on number of households provided with electricity	100%	100%	100%	100%	100%	R107 000.00	Application forms, proof of connection
Develop and maintain infrastructural community services	To upgrade 35.85k main gravel roads to paved standard by 2022	Infrastructure Services	KPI 42 Number of km of newly surfaced/paved roads completed by 30 June 2019	Output	Number	3.8 km	1.41km				1.41km	(R 5 670 452.96; R 2 557 723.93; R 17 25 619.23)	Completion certificates, last payment certificate and GPS coordinates
			KPI 43 Number of community halls completed by 30 June 2019	Output	Number	m2 seven miles community hall constructed by June 2018	1				1	R 7 957 103	Completion certificates, last payment certificate and GPS coordinates
	To maintain infrastructure Development	Infrastructure Services	KPI 44 Budget spend on refurbishment of sewerage treatment plants by 30 June 2019	Output	%		100%				100%	(Mothibstad R11 400 016.65 Kuruman R 24 204 897.51)	Invoices, expenditure reports
	To maintain infrastructure Development		KPI 45 Number of water sources developed and completed by 30 June 2019	Output	Number	0	5 boreholes				5 boreholes	R9 600 969.00	Completion certificates, last payment certificate and GPS coordinates

Focus Area: Basic Service Delivery and Infrastructure Development								Quarterly Targets				Adjusted Budget	Portfolio of Evidence
strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		
Develop and maintain infrastructural community services	To provide at least RDP standard and sanitation to all communities by 2022	Infrastructure Services	KPI 46 Number of new households provided with basic level of sanitation (VIP Toilets) by 30 June 2019	Output	Number	724 new households provided with access to basic level of sanitation	450				450	R130 610 878.96	Beneficiary list, Happy letters and GPS coordinates
	To supply at least basic water services to all households in the municipal area.	Infrastructure Services	KPI 47 Number of households provided with full water borne sewer expressed as a % of the total number of applications received by 30 June 2019	Output	%	4 reports on number of new households provided with water borne (4 households were connected)	100%	100%	100%	100%	100%	Operational	Application forms, proof of installation
			KPI 48 Number of households provided with new water yard connection by the municipality expressed as a % of applications received by 30 June 2019	Output	%	2 reports on yard connections done by the municipality (3-yard connections by municipality)	100%	100%	100%	100%	100%	Operational	Application forms, proof of installation
			KPI 49 Report on number of households provided with new water yard connection by Sedibeng Water 30 June 2019	output	Number	4 reports	1				1	Operational	Report on water yard connections from Sedibeng
			KPI 50 Report on number in-situ houses constructed by the Department of COGHSTA by 30 June 2019	Output	Number	1 report	1				1	Operational	Report on in-situ housing
			KPI 51 Average blue drop water quality standard achieved (at least 70%) by 30 June 2019	Output	%	11 laboratory reports for water quality samples taken at source at point of use	70%	70%	70%	70%	70%	Operational	Copies of lab reports
	To ensure and Inspectorate the implementations of by-laws	Infrastructure Services	KPI 52 Number of audits on outdoor advertising conducted by 30 June 2019	Output	Number	2	1 outdoor audit advertising				1 outdoor audit advertising	Operational	Outdoor advertising Audit Report

Focus Area: Basic Service Delivery and Infrastructure Development								Quarterly Targets				Adjusted Budget	Portfolio of Evidence
strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		
Create a conducive environment for prosperous business investment	To create platform for economic growth opportunities and job creation through continuous promotion of Ga-segonyana as investment destination	Infrastructure Services	KPI 53 Number of EPWP Jobs created by 30 June 2019	Output	Number	496	750	150	200	200	200	R1 000 000	Copies of employment contracts
Develop and main infrastructural and community services	To establish fully functional disaster centre by 2020	Community Services	KPI 54 Number of emergency incidents attended to within an hour expressed as a % of incidents reported by 30 June 2019	Output	%	80%	90%	90%	90%	90%	90%	Operational	Incident register and incident report
			KPI 55 Number of business premises inspections conducted expressed as a % of request received (hazardous premises and fire safety) by 30 June 2019	Output	%	100%	100%	100%	100%	100%	100%	100%	Operational
Develop and main infrastructural and community services	Ensure ongoing accessibility to reading and learning material and provide enabling environment for studies	Community Services	KPI 56 Number of participants attending library programmes by 30 June 2019	Output	Number	384	480	120	120	120	120	Operational	Attendance registers and Reports
Develop and main infrastructural and community services	To continuously ensure that vehicles are road worthy and regulate vehicle and driver's licenses in an efficient and		KPI 57 Total fines paid expressed as a % of total fines issued by 30 June 2019	Output	%	50%	60%	60%	60%	60%	60%	Operational	Fines issued listing, Tickets issued (To be available), receipts listing
KPI 58 Number of appointments for learners' licenses by 30 June 2019	Output		Number	5590	4536	1134	1134	1134	1134	Operational	E-natis report		

Focus Area: Basic Service Delivery and Infrastructure Development								Quarterly Targets				Adjusted Budget	Portfolio of Evidence
strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		
	professional manner	Community Services	KPI 59 Number of appointments for drivers licenses by 30 June 2019	Output	Number	1516	1632	408	408	408	408	Operational	E-natis report
			KPI 60 Number of appointments for road worthy tests of vehicles by 30 June 2019	Output	Number	1870	1680	420	420	420	420	Operational	Appointments register
Develop and main infrastructural and community services	To provide weekly kerbside waste removal services to residential, schools, industrial and commercial sites (3 times a week) in Kuruman town, Wrenchville and Mothibistad.	Community Services	KPI 61 Number of households provided with door-to-door waste collection by 30 June 2019	Output	Number	4983 households in wards 1, 3 and 13 with access to minimum standard of refuse removal	4900	4900	4900	4900	4900	Operational	Drivers log registers, control levy sheets, weekly schedules.

Focus Area: Financial Viability and accountability								Quarterly Targets				Adjusted Budget	Portfolio of Evidence
Strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		
Enhance revenue and financial management	To compile a funded and realistic budget annually for approved by Council by the end of May each year.	BTO	KPI 62 2018/2019 adjustment budget submitted to council for approval by the 28th of February 2019	Output	Date	2017/2018 adjustment budget	Submission on or before 28 of February 2019			2018/2019 adjustment budget submitted to council for approval by end of February		Operational	Adjustment Budget and Council Resolution
			KPI 63 2019/2020 draft budget tabled to council by end of council by the 31st of March 2019	Output	Date	Submission on or before 31st of March 2019	Submission on or before 31st of March 2019			2019/2020 draft budget tabled to council		Operational	Draft Budget and Council Resolution
			KPI 64 2019/2020 budget tabled to council by end of council by the 31st of May 2019	Output	Date	2019/2020 budget submitted to Council for approval by end of May 2019	Submission on or before the 31st of May 2019			2019/2020 budget submitted to Council for approval by end of May 2019		Operational	Budget and Council Resolution
			KPI 65 Number of performance and budget reports submitted to council by 30 June 2019	Output	Date	4 reports	4	1	1	1	1	Operational	Section 52 (d) reports and council resolution
			KPI 66 Number of section 71 reports submitted within 10 days after a month by 30 June 2019	Output	Number	12 reports	12	3	3	3	3	Operational	Section 71 reports, proof of submission to the Mayor and provincial treasury and acknowledgement of receipts from the Mayor
			KPI 67 Annual Financial Statements submitted to the Auditor General by the 31st of August 2018	Output	Date	2016/2017 AFS submitted to AG by 31 st August 2017	AFS submitted to AG by the 31st of August 2018	Annual financial Statements submitted to the Auditor General					R 1 052 062.00

Focus Area: Financial Viability and accountability								Quarterly Targets				Adjusted Budget	Portfolio of Evidence
Strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		
Enhance revenue and financial management	To compile a funded and realistic budget annually for approved by Council by the end of May each year.	BTO	KPI 68 Quarterly reports on Municipal Property Rates Act submitted to council by 30 June 2019	Output	Number	4 reports	4 reports on MPRA submitted to council	1	1	1	1	Operational	MPRA reports and council resolution
	To collect 80% of outstanding debt by 2022.		KPI 69 Receipts from debtors expressed as a % of total revenue for the period from 1 July 2018 to 30 June 2019	Output	%	88%	90%	90%	90%	90%	90%	Operational	List of debtors' receipts, Revenue Report Control levy summary
Enhance revenue and financial management	To promote Financial Viability and accountability	BTO	KPI 70 Number of supplementary valuations conducted by the 30th of June 2019	Output	Number	1 supplementary evaluation conducted	1				1	Operational	Supplementary valuations roll
			KPI 71 Number indigent registered from 1 July 2018 to 30th June 2019	Output	Number	3500	3500				3500	Operational	Indigent register and application forms signed
			KPI 72 Unauthorised expenditure expressed as a % of total expenditure by 30 June 2019	Output	%	10%	8%				8%	Operational	Irregular expenditure register and section 52(d) reports
			KPI 73 Irregular expenditure expressed as a % of total expenditure on new appointments by 30 June 2019	Output	%	25%	20%				20%	Operational	Irregular expenditure register and section 52(d) reports
			KPI 74 Fruitless expenditure expressed as a % of total expenditure by 30 June 2019	Output	%	%	2%				2%	Operational	Fruitless expenditure register and section 52(d) reports
			KPI 75 % of rates clearance certificates issued within 10 days of customer applications from 1 July 2018 to 30 June 2019	Output	%	88%	90%				90%	Operational	Customer application forms, clearance certificates

Focus Area: Financial Viability and accountability								Quarterly Targets				Adjusted Budget	Portfolio of Evidence
Strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		
Enhance revenue and financial management	To promote Financial Viability and accountability	BTO	KPI 76 Cash/trade creditors coverage ratio from 1 July 2018 to 30 June 2019	Output	Ratio	0.2:1	1:1				1:1	Operational	Bank Statement, creditors listing / age analysis
			KPI 77 Net debtors' days by 30 June 2019	Output	Days	120	60 days				60 days	Operational	Debtors age analysis, Revenue/Billing Report and Write off reports if applicable.

Focus Area: Good Governance and Public Participation								Quarterly Targets				Adjusted Budget	Portfolio of Evidence		
Strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter				
Foster Participative Cohesion and Collaboration	To annually develop /review a credible IDP that is aligned to regional, provincial and national priorities and that addresses the needs of the community that we serve	Office of the Municipal Manager	KPI 78 Draft IDP tabled to council by 31 March 2019	Output	Date	2018/2019 draft IDP	Draft IDP tabled to council by 31 March 2019			Draft IDP tabled to council		Operational	Draft IDP and Council Resolution		
			KPI 79 Final IDP submitted and approved by council by 31 May 2019	Output	Date	2018/2019 Final IDP	Final IDP submitted and approved by council by 31 May 2019				Final IDP submitted and approved by council by 31 May 2019		Operational	Approved IDP and council resolution	
			KPI 80 Number of IDP Rep forums meetings held by 30 June 2019	Output	Number	4 IDP Rep forums meetings held	4	1	1	1	1			Operational	Agenda, minutes and attendance register
			KPI 81 Number of IDP steering committee meetings held by 30 June 2019	Output	Number	4 steering committee meetings held	4	1	1	1	1			Operational	Agenda, minutes and attendance register
			KPI 82 Number of Wards represented at IDP community participation meetings by 30 June 2019	Output	Number	14 wards	14 wards					14 wards		Operational	Agenda, minutes and attendance register
	To obtain unqualified audit results as from 2017	Office of the Municipal Manager	KPI 83 Number of Audit, Risk and Performance Committee meetings held by 30 June 2019	Output	Number	4	4	1	1	1	1		Operational	Minutes, agenda, attendance register.	
	Improve risk management processes by ensuring that all identified risks are mitigated		KPI 84 Number of strategic risk assessments conducted by 30 June 2019	Output	Number		2				1	1		Operational	2 strategic risk assessment reports and attendance register

Focus Area: Good Governance and Public Participation								Quarterly Targets				Adjusted Budget	Portfolio of Evidence
Strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		
To Foster Participative Cohesion and Collaboration	To plan, monitor, report and evaluate performance of the municipality and employees within required timeframes	Office of the Municipal Manager	KPI 85 Number of Section 46 assessment report submitted to Audit Committee by 30 June 2019	Output	Number	1	1	1				Operational	Section 46 assessment report and council resolution
			KPI 86 Section 46 report submitted to AGSA by 31 August 2019	Output	Date	2017/2018 Section 46	Section 46 report submitted to the Auditor General by 31 August 2019	1				Operational	Section 46 report and council resolution
KPI 87 Progress report on the implementation of Audit Action Plan submitted to Council by 30 June 2019			Output		Audit Action Plan of 2017/2018	2			1	1	Operational	Audit Action Plan	
KPI 88 2019-2020 Service Delivery Budget and Implementation Plan (SDBIP) approved by 28 June 2019			Output	Date	2018/2019 SDBIP	Service Delivery Budget and Implementation Plan (SDBIP) approved by 28 June 2019				Approved 2019/2020 SDBIP	Operational	Approved copy of the SDBIP	
KPI 89 % of 2019-2020 performance agreements signed by the Accounting Officer and Directors by the 30 June 2019			Output	%	100%	100%				100%	Operational	Copies of signed Performance Agreements	
KPI 90 Section 72 report compiled and submitted to the National and Provisional Treasury and COGHSTA by 25 January 2019			Output	Date	2017/2018 Section 72	Section 72 Report compiled and submitted by 25 January 2019			Section 72 report compiled and submitted to the National and Provisional Treasury and COGHSTA		Operational	Section 72 report and council resolution and proof or submission/acknowledgement letter	
KPI 91 Mid-Year performance review session conducted by 31 January 2019			Output	Date	1 review session	Mid-Year performance review session conducted by 31 January 2019			Mid-Year performance review session conducted		Operational	Agenda, minutes and attendance register	

Focus Area: Good Governance and Public Participation								Quarterly Targets				Adjusted Budget	Portfolio of Evidence
Strategic Goal	Objectives	Directorate	Key Performance Indicator	KPI Type	Unit of Measurement	Baseline	Annual Target	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		
Foster Participative Cohesion and Collaboration	To plan, monitor, report and evaluate performance of the municipality and employees within required timeframes	Office of the Municipal Manager	KPI 92 Number of performance evaluation of Directors who accounts to the Accounting Officer by 30 June 2019	Output	Number	1	1				1	Operational	Minutes, attendance register, evaluation forms and agenda.